60-hour advising checkpoint

Objective: To monitor student’s educational progress, determine academic standing and make adjustments to educational plans

Advising activities recommended during this advising session are included below. Check the box beside each activity after it is discussed and completed.

Have you …

- Accessed the Degree Evaluation (and/or updated the graduation worksheet) to make sure the student is making progress toward completing degree requirements in a timely manner (including completion of the University Core Education Curriculum requirements, if needed)?

- Recommended major and general education courses to complete over the next year?

- Reviewed student’s transcript to determine if he/she is on track to meet degree graduation requirements in the following areas?
  - 45 upper-level credit hours
  - Completion of course sequences in correct order
  - Foreign language sequence, if required
  - Math requirements
  - Minimum major and overall GPA
  - Check for nonrepeatable courses

- Discussed academic performance issues based on grades received in course work completed and classes in which student is currently enrolled?

- Discussed undergraduate research, study abroad, service-learning, internship, co-op program and other opportunities for enriching student’s educational experience?

- Explored entry-level career opportunities and graduate and professional school opportunities and referred student to University Career Center?

- Reviewed graduate school admission tests information?

Summary of advising session including recommendations made to advisee:

I agree that we discussed all areas indicated above as checked.

___________________________________   ___________   ________________________________   ___________
Student’s signature   Date   Adviser’s signature   Date