30-hour advising checkpoint

Objective: To confirm choice of major and outline academic plans related to student’s educational objectives and career goals

Advising activities recommended during this advising session are included below. Check the box beside each activity after it is discussed and completed.

Have you …

☐ Introduced the student to his/her specifically assigned faculty adviser and ensured that he/she knows the adviser and appropriate contact information?

☐ Accessed the Degree Evaluation (and/or updated the graduation worksheet) and discussed course sequences needed to complete major requirements in a timely manner?

☐ Reviewed progress student is making toward completing University Core Education Curriculum and/or General Education Requirements (including recommending courses that can fulfill both core/general education and major requirements)?

☐ Recommended courses student should consider taking over the next two semesters?

☐ Helped the student to determine an area of concentration within their major (if appropriate)?

☐ Discussed the possibility of a minor?

☐ Discussed areas of student concern regarding potential barriers to his/her academic success (i.e., difficulty in courses important to the major, taking courses off-sequence, etc.)?

☐ Referred student to campus resources such as Campus Learning Center, counseling, financial aid and University Career Center, as appropriate?

☐ Discussed study abroad, professional organizations, service-learning, volunteer experiences and other opportunities to help student begin to individualize and take ownership in his/her education?

Summary of advising session including recommendations made to advisee:

I agree that we discussed all areas indicated above as checked.

___________________________________   ___________   ________________________________   ___________
Student’s signature   Date   Adviser’s signature   Date